

**May Creek Board of Directors Open Meeting**

**1/ 20/2021**

**Meeting Notes**

Meeting Call to Order at –7:00pm

Roll Call: Bill Ritchie, Sharon Valentine, Susan Taylor, Cari Hozjan, Tammy Reeves     Becky Mach, Property Manager                      Absent: Ellen Rowley

Approve BOD Open meeting minutes for December  
Approve BOD Open meeting agenda January

Reports

President: MSA Reviews

MSA Reviews from last meeting:

MSA to pay community bills totaling \$1095.84     Confirming all checks delivered  
MSA to respond to resident letter regarding transfer fee. Bill contacted property owner  
MSA approved the \$100 increase in yearly dues

Vice President: Absent no report

Treasurer: MSA to pay community bills: PUD \$44,55     Plants Landscaping \$ 206.39  
ASG \$400 and 1 transfer fees \$125     Totaling \$775.94  
MSA to purchase postage stamps to mail newsletter  
MSA to reject the estimate for snow removal \$4229.. will ask for a scaled down snow plow estimate.

Accounts balances:

General	\$49,551.37	E Jones	\$42,067.30
Bridge	\$12,000.44		\$43,927.17
Paving	\$12,970.35		
Business Fundamentals (Pay Pal)		\$659.25	
Business Investment Account		\$36,158.12	

Old Business: Need a committee to review and update bylaws

Secretary: Newsletter was sent to printer. Will need a check for stamps of \$187. We need a volunteer to be the administrator for our May Creek Facebook page. I am suggesting that we donate to a non-profit county or community food bank since there is a great need.  
MSA to donate to a non profit food bank when we find a local organization.

Property Manager: Only one transfer this month. Resident on Larson complaining that street lights are too bright.

## Committees

Roads: Bridge closure for delivery of manufactured home January 22<sup>nd</sup> 10am . Got snow removal estimate from Schleg of \$4229.20. Bridge barrier needs new 4x4 posts to re install it. MSA to purchase salt for roads.

Parks: We need a new contract from Plants landscaping for 2021. Plants landscaping sending 2021 contract for park maintenance.

Violations: No new violations/complaints

Open Forum / New Business: Susan to take over administration of our May Creek Inc Facebook page. All officers should have passwords to bank, websites and quickbook. Secretary should have all passwords on file. Reaffirm officers or reassign new officers prior to February community portion of meeting Board meets at 1pm February 14<sup>th</sup>, community at 2pm

Motion: Adjourn the open session meeting at 7:58pm  
Submitted by: Sharon Valentine