

**May Creek Board of Directors Open Meeting**

**9/15/2021**

**Agenda**

Meeting Call to Order at – 7:06pm

Roll Call: Bill Ritchie, Sharon Valentine, Susan Taylor, Austin Orion and Becky Mach, board assistant. Absent Ellen Rowley, Cari Hozjan, Tammy Reeves

Approve BOD Open meeting minutes for August  
Approve BOD Open meeting agenda for September

President Reports: Met with Doug Greiert our Liberty Mutual agent. Agent is sending revised copies of all policy coverage. Playground equipment is not up to current safety code. Our policy for the parks is in place for now. Need to upgrade equipment. Our bridge is not insured. Needs to be insured for natural disasters, ( floods, earthquakes ) maybe Lloyd of London could insure. I have again filed an application for a grant to upgrade bridge. Annual policy from Liberty Mutual are: \$4503 Master, \$154 commercial auto for board travel on business, \$1676 E & O policy. We need to not take Facebook comments so serious or personally Do not respond to comments. Susan start working on a new budget.

MSA Review:

MSA Reviews from August

MSA to pay community bills totaling \$1595.50

Confirming all checks delivered

MSA to remove Diane Del Valle from board due to non payment of dues.

Vice President:

Old Business: Treasurer to show board members when CD's are setup at EJones.

Treasurer: MSA to pay community bills: PUD \$226.26,  
ASG \$400, 2 transfer fees \$250 Post office box fees \$84 Totaling \$960.26  
MSA Reimbursement to Susan Taylor \$14.70 for stamps and file folders.

MSA to move 504.53 to general account.

Accounts:

General	\$58,492.80
Bridge	\$17,000.44
Paving	\$17,970.35
Business Fundamentals (Pay Pal)	\$554.53
Business Investment Account	\$36,160.55
EJones	\$46,074.39
	\$47,823.23

Secretary: I have revised the handout for deliveries of Mfg homes and large structures that includes May Creek letterhead and effective date. Sent out to all board members.

Board Assistant : Two transfer fees since last meeting and a few statements filled out. I sent out reminders to those that are past due through email. Had some pay through Pay Pal when they got the reminder. Still working on trying to find a collection agency. I want to talk about the vehicle fines that was discussed at last meeting. Would also like to make a statement on Facebook regarding what I do for May Creek. A resident suggested we send out a monthly newsletter with updates of what the board does every meeting. A possible alternative would be for me to post a recap on community Facebook which will be a no cost option. Gives them another way of reading minutes of the meetings. This is just a suggestion to get the community more involved. I sent out the letter to resident who has the shrub in the right of way.

#### Committees:

Roads: We may have a tentative date for bridge grinding in May 2022. We cannot enforce fines on car violations because there is no way of proving the resident is at fault. We can send warning letters instead of tagging cars since we have no tow company contract at this time to tow cars.

Parks: Bill has been picking up trash at lower park. There maybe a squatter camped in underbrush at lower park.

#### Violations:

Open Forum / New Business: MSA: Austin Orion was voted to become our newest board member. MSA: Re-name Becky's position from property manager to board assistant which is a better description of what her job activities are. MSA: A recap of our monthly meeting will be written up by Austin, reviewed by board for approval and Becky will post on Neighbors of May Creek FB page.

We have had a request from a property owner for information regarding financial documents dating back 2015. Bill to email asking the resident to narrow the request of information to better research and provide feedback.

Motion: Adjourn the open session meeting at 8:27pm  
Submitted by: SValentine