

## May Creek Board of Directors Open Meeting

4/20/2022

### Meeting Notes

Meeting Call to Order at – 7:02pm

Roll Call: Bill Ritchie, Austin Orion, Sharon Valentine, Susan Taylor, Ellen Rowley

Absent Tammy Reeves      Guest Becky Mach

Approve BOD Open meeting minutes for March

Approve BOD Open meeting agenda April

President:

MSA Reviews from March:

MSA to pay community bills totaling \$1908.17    Confirming all checks delivered

MSA to reimburse \$30.51 to Susan for window envelopes

MSA Emergency vote to transfer \$500 into Zelle for cell phone and consumer cellular

MSA to move \$106.33 from Zelle to general account

MSA to purchase stamps to mail statements to owners who owe back dues

MSA to send fine to owner on Larson Drive

MSA to send fine to owner on Goldbar Blvd.

MSA to send warning letters to owners at following addresses: Larson Place, Goldbar drive, and 2 addresses on Goldbar Blvd.

MSA to send out quarterly statements by mail and monthly via email for outstanding balances

MSA to get debit card

MSA to get a cell phone

Vice President: Austin researched website hosting options and investing in Fidelity. He is setting up new web page. And saved our domain name. Discussion of moving investments will be discussed again in the coming months. Fidelity has similar funds to EJones with less fees. I Bonds (treasury bonds) are a good choice to invest in during inflation. The bonds interest is recalculated twice a year and risk free government bonds.

Old Business: Road repairs various locations for this season and bridge grinding. Rules were updated and posted on website. Quickbooks needs to be renewed. Website is expiring in May.

Treasurer's Report:

MSA to pay community bills: PUD \$448.16, National Barricade \$37.60    Totaling    \$485.76

MSA to reimburse Sharon \$91.24 for copy paper, file folder, #10 envelopes and mileage

MSA for Susan to purchase printer paper which costs \$39.05.

MSA to refund over payment of \$178 to property owner on Ajer.

MSA to stop payment on outstanding check issued to Damien Rockwell.

Accounts balances:

General	\$54,545.14	
Bridge	\$16,628.75	
Paving	\$17,970.35	
Business Fundamentals (Zelle)		\$484.46
Business Investment Account		\$36,162.67
EJones: Paving	\$47,831.78	
Bridge	\$45,950.17	

MSA to renew Quickbooks to a monthly online single user that is linked to Zelle. Susan to contact Bank America for credit card reader. By end of April yearly dues statements will be mailed out and updated community rules will be included.

Two transfers this month: 15808 Wallace Falls Loop and 41427 Larson Drive. 6 Pending transfers Quickbooks is expiring we need to vote to renew in order to continue to have access. When I receive request from finance committee, I need 1-2 days turnaround time to respond with the information.

#### Secretary's report:

Purchased cell phone and monthly plan from Consumer cellular. Unlimited text and phone with 3GB data \$23.75 monthly. Cell phone purchase of \$59 with tax totaled \$65.46.

Researched Stamps.com for how we could benefit from their services. There is a 4 weeks free trial. It's most useful for companies who ship packages. Its \$17.99 plus tax each month. With that you get discount on 1<sup>st</sup> class stamps of 5 cents, certified/return receipts and it uses Quickbooks to link address books. Need to discuss lien filings on properties.

Write letter insert requesting owner contact information. Write a form letter to send to owners with unpaid dues. Offer 90 day option of paying the outstanding balance, set up payment plan or have a lien placed on their property.

#### Committees

Roads: Make a list of locations where the road needs repairs of potholes.

Parks:

Violations: F/U to last months road violations. The P/U truck on Larson Road has been moved off the easement. An additional fine of \$500 to property owner on Goldbar Blvd violation of multiple cars on easement still a problem. Larson Place mini bus still on easement with expired tab. Goldbar Dr. white van still on easement with expired tab.

New violations: Larson Place Itasca motorhome expired tab 5/2018 BEX 2405, Goldbar Dr. black truck on easement expired tab 6/2021 C50411M. Goldbar Dr. Dodge Durango on easement expired tab 2/2019 AYY6449.

MSA to send fines to property owners of road violations after warning letter and repeat fines to owners that have not responded to request to fix violation. Add they have 30 days until their vehicle will be towed to remove them from easement.

Open Forum / New Business: No report from the finance committee. Bridge has only liability insurance and we are unable to file a claim.

Motion: Adjourn the open session meeting at 8:55pm  
Submitted by: SValentine