

May Creek Board of Directors Open Meeting

9/20/2023

Meeting notes

Meeting Call to Order at – 7:15pm

Roll Call : Bill Ritchie, Austin Orion, Sharon Valentine, Susan Taylor, Ellen Rowley, Cari Hozjan, Tammy Reeves Guest: Sarahe

Approve BOD Open meeting minutes for August

Approve BOD Open meeting agenda September

Reports

President: Snohomish County approves repair only and will let us repair the bridge without improvements. Our attorney is in the process of finding a contractor for the repairs. The contractor must be state certified. Once a contractor is found and the cost estimates are available we will be able to submit a bid for repairs. Which will include repair costs, all attorneys fees, permit fees and other expenses on our claim with the Sultan school district. We still need to address an alternate exit for the community, sue for an easement. It has to be wide enough to be a two lane road. It has to be 38 feet wide.

MSA Reviews from August meeting:

MSA to pay community bills totaling \$2,672.30 Confirming all checks delivered

MSA to reimburse Sharon Valentine supplies/mileage \$68.

Vice President: I emailed the Reserve Study and have got no response yet. Looked in to our deposits to the fund and we should be putting the \$10,000 in reserve account for bridge and paving. The money has been deposited into the bank accounts to cover the reserve funding. They had recommended we deposit of \$31,000 so when looking at any new budget proposals this should be factored in. Looked into the purchase of a laptop for the treasurer. Susan found a reasonably priced a laptop at Cosco for \$250 and up. Lexus has been removed from the easement. Susan can train Austin when she has the new laptop.

Treasurer's Report:

MSA to pay community bills:

Transfers and payments:

Auto pay bills: PUD \$258.10 Consumer cellular \$29.65 Waste mgmt.. \$51.46

Morse Tractor \$1,275 Left Coast Rec. \$10,009.38 Totaling \$11,623.59

MSA to pay board bills:

National barricade \$159.29 Garcia Landscaping \$872.80 Attorney easement \$2,805 USPS \$98 annual box fee IRS Late Filing Fee \$1800 Totaling \$5,735.09

We can file online with IRS as a non profit without a CPA. Costco still did not refund the money for the playsets yet from Backyard Products. Sharon to follow up with the refund status.

Accounts balances:

General \$42,243.02 Transferred \$10,009.38 to Zelle for playset

Bridge \$5,359.94 Transferred \$1,872 to General

Paving	\$22,910.35	
Business Fundamentals Zelle		\$5,962.83
Business Investment Account		\$42,572.55
I Bonds	\$10,648	

EJones: Paving \$46,739.58
Bridge \$24,001.13

Total current value \$70,740.71

Old Business: Bill to meet with Snoho County regarding bridge repair. Austin to train as Susan's back up on Quick books. Austin to tow Lexus on Goldbar Drive. Susan requested the purchase of a laptop for the community treasurer's use.

Secretary: Filed annual report with Washington Secretary of State. Contacted PUD and they will be connecting an area light in the Upper Park.

By-Laws Executive Committee:

Old version of By-laws typed up. Revision suggestions. Passing new budgets, remove quorum unless there is a special assessment. Board to review and suggest new revisions.

Committees:

Finance:

Roads:

Parks: Garcia Landscaping to install the wood posts in the upper park. Needs to purchase anchor pins. Area light will be reconnected in the Upper Park. Rubber mulch for lower park. Ellen found several companies to order rubber mulch. R & P will deliver but not offload the pallets. We will need 5 pallets. We should pay a little more to have the delivery include off loading pallets from the truck.

Violations:

Open Forum / New Business: There have been numerous complaints regarding street parking on Larson Drive. Should we have our attorneys pursue action against property owner? MSA to issue 2 fines of \$500 to property owner for on street parking violations and easement parking violations. Include that we reserve the right to pursue legal action to clean up the property in the future. Sharon to add to the August meeting notes the first payment of \$10,009.38 to Left Coast Recreation for the park equipment.

Bill made contact with property owner who sent a complaint email regarding his fence he claimed was damaged from snow. The property owner has not responded to Bill after he was given an email and phone number to contact.

Motion: Adjourn the open session meeting at 8:22pm
Submitted by: SValentine