

## May Creek BOD Open Meeting

11/19/2025

Meeting notes

Meeting Call to Order at: 7:00pm

Roll Call: Bill Ritchie Austin Orion Sharon Valentine Susan Taylor Rebecca Boll

Approve BOD Open meeting minutes for October

Approve BOD Open meeting agenda for November

President:

MSA Reviews from October meeting:

MSA to pay community bills totaling \$4,253.57

MSA to move \$30,000 from General to Business Investment Account

MSA to accept Morse Tractor snowplow contract for 2025-26

MSA for Garcia Landscaping to install Fire Lane replacement signs

Vice President: Researched Reserve Study companies and found one who communicates well and is reasonably priced. MSA to follow up with Reserve Studies NW LLC out of Renton to get full costs and a contract

Treasurer's Report:

MSA to pay community bills:

Auto pay bills: PUD \$293.76 Consumer cellular \$52.73 White pages \$11.04

Board bills: Garcia \$927.35 Oct \$572.78 Nov Totaling \$1,505.13

Electronic: Premium Process \$85 Amazon office supplies \$47.64 Safety Sign \$137.89

Microsoft \$141.82

All Bills total: \$2,275.01

MSA to reimburse Sharon Valentine for Court time 11.5 hours and mileage \$286.79

MSA to cancel lost July reimbursement check for \$47.87 to Susan Taylor and issue a  
A new check for \$47.87

Account balances:

General \$32,848.59

Bridge \$40,544.67

Paving \$47,910.35

Business Fundamentals Zelle \$2,183.79

Business Investment Account \$70,346.70

I Bonds \$11,480

EJones: Paving \$67,960.43

Bridge \$40,296.85

Total current value \$108,257.28

Old Business: Transfer of funds from General account to the Business Investment account.  
Discussion of Budget 2026-27. Get a referral from H & R for CPA to do an annual Audit Report.

Secretary: Update on small claims: The November 7th small claim case resulted in a mediated payment plan. The other case is pushed to a continuance Feb. 2026. November for 14<sup>th</sup> court date is for an enforcement of mediation payment agreement. The owner agreed in court to resume payment plan with the understanding by the Judge that May Creek will return to seek a judgement for non payment. Treasurer to add a fee of \$85 for service onto this account. MSA to file 2 judgements each \$1,105.23 at Snohomish Recorder's. Spend up to \$630 to record 2 documents.  
I will be filing 2 new small claims that most likely will be scheduled in 2026.

By-Laws Executive Committee:  
Posted new and revised by-laws on website.

Finance:

Road: Follow up with a new letter to 2 owners of our intent to have landscapers to cut back trees for better visibility for drivers and pedestrians crossing the bridge. MSA for Garcia landscaping to be contacted for the cut back and May Creek Club will pay for the work.

Parks:

Violations:

Open Forum/New Business: MSA to purchase one roll of stamps for treasurer

Motion: Adjourn the open session meeting at: 7:42pm  
Submitted by: SValentine